



## TOWN OF HAMDEN, CONNECTICUT

### Library Board Minutes

#### Regular Meeting

6:00 PM, May 12, 2026

[Click to View Agenda](#)

2nd Floor Conference  
Hamden Government  
Center  
2750 Dixwell Avenue  
Hamden, CT 06518  
Tel: (203) 287-7070  
Fax: (203) 287-7075

#### 1. CALL TO ORDER

Jan Glover called the meeting to order at 6:09pm.

#### 2. ATTENDANCE

Present:

- In person: Melissa Canham-Clyne, Phil Kuchuck, Anita Buckmaster, Pat Sirulnick, Jan Glover, Susan Foraker
- Online: Alyssa Dansinghani, Salman Hamid, Daniel Smolnik
- Phone: Marcia Romanasky

#### 3. ADDITIONS TO THE AGENDA

No additions to the agenda.

#### 4. APPROVAL OF PREVIOUS MEETING MINUTES

1. April 14, 2026

- April minutes approved unanimously without corrections.

#### 5. CORRESPONDENCE

Melissa Canham-Clyne reviewed the correspondence.

- A guest was unhappy with the Wi-Fi in the library.
- IT installed more routers around the library.

#### 6. PUBLIC | MEDIA COMMENTS ON AGENDA

No public comment.

#### 7. ADMINISTRATIVE REPORTS

Alyssa Dansinghani reviewed Staff Development Day.

Melissa Canham-Clyne discussed another staff development opportunity that took place at the Connecticut Library Association annual conference.

## **8. MEET THE STAFF**

1. Susan Foraker, Business Manager  
Danielle Sekas, Teen Librarian

- Danielle Sekas couldn't make it.
- Jan Glover introduced Susan Foraker.
- Susan discussed her role in the library.
- Melissa Canham-Clyne discussed Susan's connection to Hamden and expanded upon the financial role she plays in the library.

## **9. ANNOUNCEMENTS**

Anita Buckmaster reviewed the Great Give Fundraiser and other announcements about new donors and the annual meeting.

## **10. UNFINISHED BUSINESS**

1. Financial update

- Melissa Canham-Clyne reviewed the overtime report, swank movie license cost and usage and the reallocating of funds not yet spent.
- Jan Glover exclaimed changing the title Library Board Gift Fund to Hamden Library Gift Fund as to not create confusion about who owns the account.
- Melissa Canham-Clyne continued discussion on income and the banking cycle, an increase to the cost of room rentals in the library, the HUD Grant and the patron donation jar that helps offset overdue fees.

2. Committee Reports

1. Finance

Phil Kuchuk reviewed the finance report.

2. Space Planning/History

No report given.

3. Advocacy/Development/Networking

No report given.

#### 4. Strategic Focus

Melissa Canhan-Clyne discussed committee progress and reviewed:

- Meeting with the Mayor and Chief of Staff.
- Meeting with the Superintendent.
- Updates on the survey, community discussion and stakeholder committees.

#### 3. Request to Reconsider: Appeals Procedures for the Board of Trustees

Jan Glover discussed documentation needed for a Request to Reconsider.

#### 4. Donald Hall Terrace Renovation Committee

Jan Glover gave updates on the committee:

- Volunteers are needed to create the committee from the board of trustees.
- Melissa Canham-Clyne will be the chair and write the charge.
  - She wants to bring in the Town Attorney to help write the charge.

### **11. NEW BUSINESS**

#### 1. ReConnect CT

Melissa Canham-Clyne reviewed what ReConnect CT is and discussed:

- Programming.
- Working with the Brooklyn Public Library for training, paid for by UConn.

#### 2. Library Director Performance Evaluation – Timeline and Instructions

Jan Glover reviewed the timeline Library Director Performance Evaluation:

- Due May 29th.

#### 3. Election of Officers – Timeline

Pat made a motion to move the election of officers to July 14th meeting.

- Mary Jean seconded the motion.
- Motion unanimously approved.

#### 4. Library Board Summit - Timeline

Jan and Pat will work on sending out a survey to plan a time for the summit.

### **12. EXECUTIVE SESSION**

No executive session.

### **13. ADJOURNMENT**

Phil Kuchuk motioned to adjourn the meeting.

- Mary Jean Brown seconded the motion.
- Meeting adjourned at 7:06pm.